



ANANT FELLOWSHIP

HANDBOOK | 2020-21



ANANT
NATIONAL
UNIVERSITY
॥ प्रज्ञालितो ज्ञानमयः प्रदीपः ॥

anantu.edu.in

01 Overview	01	06 Fee payment, Refund & Scholarship	15
1.1 About the Handbook		6.1 Student Financial Responsibility	
1.2 Mission		6.2 Refund	
1.3 Objectives		6.3 Policy for maintaining 100% scholarship	
02 Programme Design	03	07 Fellow Initiatives	17
2.1 Programme Structure		7.1 Working Part-Time/Attending Conferences/Workshops	
2.2 Programme Team		7.2 Campus Jobs	
2.3 Live-Action Project (LAP)		7.3 Committee of Fellows	
2.4 AnantU Writing & Communication Studio (AWCS)		7.4 Open-Door Policy	
2.5 Programme Delivery			
2.6 Academic Calendar		08 Infrastructure, Support & Services at AnantU	21
2.7 Credit Policy		8.1 Computing Facilities and Network	
2.8 Course Management		8.2 Allotment of Official Email Addresses	
2.9 Course Material		8.3 Hostel Facilities	
		8.4 Bloom: Centre for Well-Being	
03 Evaluation	07	09 Policies	23
3.1 3.1 Attendance		9.1 Freedom of Expression	
3.2 3.2 Attendance for Online Session		9.2 IT Policy	
3.3 3.3 Assignment Submission		9.3 Policy on Social Media	
3.4 3.4 Examination		9.4 Use of Anant Fellowship & AnantU Name and Logo	
		9.5 Prevention of Sexual Harassment Policy (POSH)	
04 Grading Structure	09	9.6 Anti-Ragging Policy	
4.1 Policy on 'Incomplete/I' Grade		9.7 Electronic Information and Intellectual Property Right/ Copyright Policy	
4.2 Policy on 'F' Grade		9.8 Religious Guidelines	
4.3 Calculation of Grade Point Average (GPA)		9.9 Disability Assistance Policy	
4.4 Grade Disclosure Policy		9.10 Contracts	
		9.11 Confidentiality	
05 Code of Conduct	11	05 Graduation	39
5.1 Classroom Etiquette		10.1 Certificate, Transcripts and Convocation	
5.2 Honour Code		10.2 Exit Procedures	
5.3 Plagiarism			
5.4 Disciplinary Violation			

1

Overview

Welcome to Anant Fellowship! We hope this handbook guides you through your academic journey at the Fellowship.



About this handbook

This handbook contains important information, policies and guidelines related to your study and stay at the programme. It is mandatory that you read this handbook carefully. Any ignorance or lack of knowledge about the Fellowship will not be accepted as an excuse for their violation.

This handbook provides information on:

- Mission and Objectives of Anant Fellowship
- Structure of the programme and graduation requirements
- Academic and Non-academic policies
- Campus and Hostel facilities

Objectives

- To make the Fellowship a global platform that can bring together kind, committed and passionate individuals from diverse backgrounds to solve built environment challenges
- To develop empathy, leadership, collaboration, perseverance and problem-solving skills in Fellows
- To impart skills that would position Anant Fellows as thought and action leaders in any area that they choose to pursue after graduation

Mission

Anant Fellowship aims to prepare and empower solutionaries who design, build and preserve an equitable and sustainable built environment.

Programme Design

Anant Fellowship is a one-year postgraduate diploma programme in built environment. The programme is designed to incorporate the best learning practices through a experiential multi and interdisciplinary curriculum. In addition to classroom lectures delivered by leading academics, industry practitioners and experts; the programme includes field visits, studio sessions, workshops, seminars and the Live-Action Project (LAP).

2.1 Programme Structure

The programme is curated by experts from design, architecture, liberal arts, management and technology disciplines and is broadly divided into five tracks:

Domain & Technical (D & T):

The D & T track offers technical skill-based courses in design, architecture, urban planning, sustainability and entrepreneurship that are critical to the study of the built environment

Societal & Cultural (S & C):

The S & C track is designed to help Fellows understand the context of the built environment and encourage a multidisciplinary approach to problem-solving. The track offers courses from disciplines such as art history, economics, history, philosophy, gender studies and sociology

Communication (Comm):

The Comm track offers courses that can help Fellows communicate effectively across personal, professional and academic contexts

Self-growth (SG):

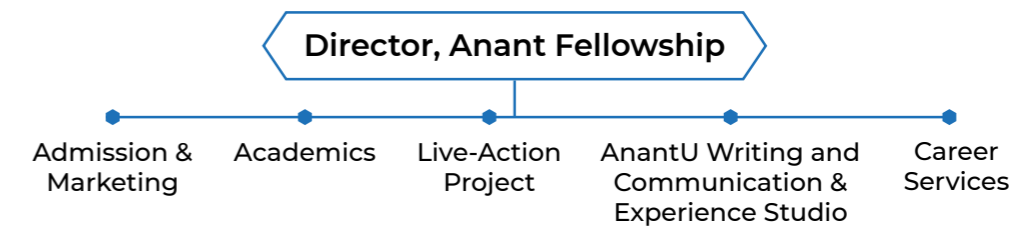
The SG track is curated to help Fellows achieve holistic personal growth. It focuses on building collaborative skills, empathy and leadership abilities.

Live-Action Project (LAP):

The Live-Action Project is an experiential track where the Fellows apply their classroom learnings, identify a built-environment problem, work in teams and propose innovative solutions

2.2 Programme Team

The Fellowship is administered through the programme team that is responsible for managing its processes such as admissions and marketing, academics, LAP, AWCS, co-curricular engagements and career services. The team is led by the programme director, Dr Anunaya Chaubey, Provost of AnantU.



2.3 Live-Action Project (LAP):

The LAP track is an opportunity for the Fellows to implement their classroom learnings, work on ground and propose innovative solutions.

The objective is to:

- Identify and understand a built environment problem
- Collaborate with peers, community stakeholders, institutions and organisations from diverse sectors
- Implement classroom learnings and propose equitable and sustainable solutions



2.4 AnantU Writing & Communication Studio (AWCS)

AWCS offers communication support to the students at AnantU including Anant Fellows. The studio offers modules that can build strong oral and written communication skills. AWCS also organises skill-based workshops and writing retreats for Fellows who wish to work on their research papers and LAP reports.

2.5 Programme Delivery:

The academic year at the Anant Fellowship is divided into 8 terms of 6 weeks each. On an average, in each term, a Fellow will study 3 modules. The first two terms at the Fellowship offer core courses in D&T, S&C, Comm and SG tracks and will be delivered online. At the end of Term 1 and 2, Fellows will complete eight core courses. The fifth experiential track i.e. the LAP will begin in Term 3 and continue till the end of the Fellowship, along with the other modules.

2.6 Academic Calendar

Anant Fellowship Academic Calendar 2020-21

1 st Sep 2020 - 5 th Sep 2020	Orientation week
7 th Sep 2020 - 18 th Oct 2020	Term 1
19 th Oct 2020 - 6 th Dec 2020	Term 2
13 th Nov 2020 - 22 nd Nov 2020	Diwali Break
7 th Dec 2020 - 17 th Jan 2021	Term 3
30 th Dec 2020 - 3 rd Jan 2021	Winter Break
18 th Jan 2021 - 28 th Feb 2021	Term 4
1 st Mar 2021 - 7 th Apr 2021	Term 5
8 th Apr 2021 - 11 th Apr 2021	Mid- programme break
12 th Apr 2021 - 23 rd May 2021	Term 6
24 th May 2021 - 4 th Jul 2021	Term 7
5 th Jul 2021 - 14 th Aug 2021	Term 8

Please note that the programme team may schedule classes over weekends or holidays. Therefore, Fellows should inform the programme team in advance if they intend to plan their outstation travel for weekdays or holidays.

2.7 Credit Policy

At Anant Fellowship, we follow a course credit system for evaluation. A credit is offered to a Fellow as a recognition of having successfully completed a module. The Fellowship offers a total of 28 credits - 22 module credits and 6 LAP credits. Fellows will be offered 12 core module credits and 20 elective module credits from which they can choose 10 elective modules over the academic year. To graduate as an Anant Fellow, Fellows are expected to obtain a minimum of 26 credits. To graduate as an Anant Fellow, Fellows are expected to obtain a minimum of 26 credits.

Track Name	Core Credits	Electives to be Chosen/Offered
Domain and Technical	3	3/6
Societal and Cultural	3	3/6
Communications	3	2/4
Self-Growth	3	2/4
LAP	6	-
Total	18	10/20

2.8 Course Management

- The programme team will share the course materials 10 days before the beginning of the module, before the term begins
- Academic Associates (AA) will assist the faculty in planning, scheduling and delivering the module. They may conduct tutorial sessions to provide academic support when required
- Fellows will receive the grades for a module within 3 weeks of its completion except in circumstances where there has been a delay in the completion of the final assignment

2.9 Course Materials

- The AA's will provide access to relevant study materials. Faculty may use a different combination of study resources including prescribed readings, resource materials and reference texts
- Fellows are prohibited from circulating readings or study materials either in electronic format or in print format with any individual outside the university
- Fellows may borrow books from the library on campus and from associated libraries in the city, where applicable, using their AnantU Student ID
- Fellows may contact the AAs for any queries regarding the course materials or the availability of a book in the library

Evaluation

To continuously evaluate the growth and learning of Fellows, the Fellowship has a continuous evaluation mechanism in the curriculum.

3.1 Attendance

- Anant Fellowship insists on 100% attendance. However, Fellows can avail leaves for exceptional circumstances
- Faculty can choose to define their policy for attendance
- Fellows are expected to be present for final juries, examinations and presentations
- Absences are allowed in cases of illness, injuries or any bereavement in the immediate family. Fellows should inform the faculty and if required, submit the necessary supporting documents
- In case of emergency leaves, please contact the programme coordinator. If there is no intimation about the leave, the Fellow can be marked absent by the faculty
- Fellows can avail a maximum of two days towards sick leave in a term. If the Fellow wishes to avail more than two sick leaves, they must contact the programme team
- The following policy will be applicable for absence from class:
 - Up to 80% attendance** _____ No grade cut
 - 70 - 80% attendance** _____ 1 point gradecut (i.e B will become B-)
 - 60%- 70% attendance** _____ 2 points gradecut
 - Less than 60% attendance** _____ Fail

3.2 Attendance for Online sessions

Fellows are expected to attend all online sessions. In case the Fellow is unable to attend the online session due to internet connectivity issues or time zone issues, a recording of the session will be shared with the Fellow and the Fellow will be expected to access the recording and share their doubts or concerns (if any) with the AA and the faculty. Alternatively, the Fellow can write to the programme team if they have any issues with respect to attending the live sessions.

3.3 Assignment Submissions

- The structure of the assignments and the assessment rubrics are determined by the faculty
- All assignments have to be submitted to the AAs on time
- All assignment submissions under the SG track will be kept confidential and will be shared only with the faculty
- Late submissions may invite a grade-cut
- Any unexplained absence from the final presentation or examinations of any module may result in the Fellow getting an 'F' grade
- It is mandatory for all Fellows to follow the Honour Code for examinations and submissions and display utmost integrity. Anant Fellowship is strictly intolerant of plagiarism. Please refer to section 5.3 for more information

3.4 Examination (where applicable)

Examinations will be administered by the programme team.

- The programme team will finalise the exam schedule and send the schedule via email or make the update on the academic calendar
- Fellows must attend all exams included under every module unless they have received an exemption from the faculty. Unexplained absence will result in disqualification
- Re-examinations are not conducted unless there are exceptional circumstances

Grading Structure

At the end of each term, Fellows are awarded grades based on their performance in each module. The letter grades have numerically equivalent grade points. Grade points are not convertible to percentages.

Grade	Grade Point	Numerical Scale	Grade	Grade Point	Numerical Scale
A	4	95-100	C	2	60-64
A-	3.7	85-94	C-	1.7	55-59
B+	3.3	80-84	D+	1.3	50-54
B	3	75-79	D	1	45-49
B-	2.7	70-74	D-	0.7	40-44
C+	2.3	65-69	F	0	<40

There are some other grades that may appear on transcripts:

I In exceptional circumstances, Fellows can petition to take an “incomplete” or an **I** grade for a module if they have not submitted all the required module work and have a compelling reason for not having done so (usually serious illness or a major family emergency)

TR If Fellows are selected for an exchange programme, the “transferred credits” (**TR**) will be included in the transcripts

4.1 Policy regarding I Grade

Incomplete grades are not permitted for international Fellows with F-1 nonimmigrant status. In case of specific circumstances where the Fellow’s work was of passing quality or incomplete due to reasons beyond their control, the faculty may assign the **I** grade. These grades are contingent upon the faculty’s approval. The Fellow must complete the relevant petition form, get it approved by the faculty and submit it to the programme director. To complete the module and receive a final grade, all submissions and other requirements must be met within eight weeks of the term end date. An **I** grade will be issued only if the following criteria is met:

- The Fellow has presented proof of extenuating circumstances to the faculty for not completing the module by the module end date

- The Fellow has signed and presented the petition for ‘Incomplete’ Grade form to the faculty prior to the module end date
- The Fellow has submitted the original ‘Incomplete’ grade petition form (either in-person or via email)

Please note that the application can be rejected or the programme director can suggest additional requirements for the successful completion or ask for the final submission date to be changed. If the Fellow does not complete the remaining work by then, the faculty can submit a final failing grade or record an **I** grade on the transcript.

4.2 Policy regarding F grade

■ Grading policy for Modules:

If Fellows have received an **F** grade in more than two academic modules, they can make up for it by taking extra modules in the following terms, for the same number of credits.

■ Grading policy for LAP:

If the LAP team receives an **F** grade in their review, they will be need to do the following:

- Chart out an action plan with the LAP committee
- Get the plan reviewed by the LAP committee, complete the necessary submissions and submit the plan to the programme director for approval
- If the team fails yet another review after this, they will not be allowed to continue with the Fellowship

4.3 Calculation of Grade Point Average (GPA)

- The Grade Point Average (GPA) is the average of all grade points secured by the Fellow in a term
- The Cumulative Grade Point Average (CGPA) is the weighted average of all grade points secured by the Fellow across all terms
- If the Fellow has dropped a module, the module will not be mentioned in the transcript
- Modules/workshops which have ‘Complete’ or ‘Incomplete’ as grading criteria, will not be included in the CGPA. However, they will carry the respective credit

4.4 Grade Disclosure Policy

Grades obtained by the Fellow will not be disclosed to anyone other than the Fellow.

Code of Conduct

Anant Fellowship is an intense and rigorous programme comprising a five-track curriculum, skill-based workshops and guest sessions. Throughout the year Fellows will engage with and learn from inspiring faculty and industry experts. They will also get to be in studios and classrooms where they will collaborate and work with a diverse peer group. It is therefore important that the Fellows follow the code of conduct at all times which embodies the spirit of the Fellowship.

5.1 Classroom Etiquette

- Fellows must come well prepared to all classes and engage actively in classroom discussions
- They should be respectful of the shared learning environment at the Fellowship
- They should maintain the highest standards of integrity in their approach towards learning
- They should submit their assignments and projects within the stated deadlines
- They should follow the basic etiquettes of classroom decorum



5.2 Honour Code

The Anant Fellowship Honour Code ensures that the Fellows commit to being responsible professional solutionaries who take ethics as seriously as their work. By pledging to the Code of Conduct, Fellows are expected to not engage in offences such as copying, cheating, plagiarising, giving or receiving unauthorised aid and resorting to bribery or intimidation to obtain an advantage over the others.



5.3 Plagiarism

Plagiarism means the practice of taking someone else's work or ideas and passing them as one's own. It also includes data plagiarism and self-plagiarism.

- The policy is applicable on academic and research work done by a student, faculty, researcher or a staff, in the form of essays, assignments, term papers, LAP project reports, coursework, thesis and dissertation leading to the award of degrees, research papers, policy papers, chapters in books, full-fledged books and any other work including computer programs
- An academic misconduct panel (AMP) will investigate allegations of plagiarism. The AMP shall consist of four members who shall be senior academicians with a good publication record
- After investigations, the AMP will make the final decision on the outcome of the investigation
- Penalties in the cases of plagiarism shall be imposed on students pursuing studies at the university only after academic misconduct on the part of the offender has been established
- AMP shall impose a penalty considering the severity of the plagiarism.
- Following are the penalties applicable for students:
 - a) Level 1: Similarities up to 20% - strict warning will be given to the student
 - b) Level 2: Similarities between 20 and 30% - the student will receive one grade below his or her original grade
 - c) Level 3: Similarities more than 40% - the student will receive an F grade
 - d) Penalty on repeated plagiarism- The student may be expelled from the Fellowship based on the committee's report
- Keeping in view the policy of plagiarism, the author needs to follow the citation policy:
 - a) When 10 words are taken together from some established core work, citation becomes essential
 - b) Also, when the copied content reaches 40 words in accumulation, the fragment needs to be kept under inverted commas (“_”) in italics
 - c) Authors are necessarily required to cite reference in case of any content adopted from anywhere other than internet open sites. It is also that, even in the case of open site internet source, the copied content if found more than 30 percent in aggregate during plagiarism detection, the work will be flagged

5.4 Disciplinary Actions

Anant Fellowship is the flagship programme of Anant National University (AnantU), an academic community committed to providing an empowering, stimulating, safe and supportive learning environment for its students. By choosing to become members of this community, Fellows affirm their commitment to its philosophy, ethos and values and understand the responsibility placed upon them. The university expects all Fellows to cooperate in this endeavour.

Committee for Disciplinary Violations (CDV)

The Committee for Disciplinary Violations (CDV) is responsible for a fair and uniform enforcement of the university's regulations. All infractions characterised by emerging patterns of misconduct and severe breaches of university policies under the following three areas will invite disciplinary proceedings from CDV:

- Complaints or instances of violent behaviour including physical or verbal violence and possession of weapons on campus or hostel premises
- Complaints or instances of substance abuse including possession, sale, distribution, manufacture, and use of alcohol and/or controlled substances, either on campus or hostel premises
- Complaints or instances of theft or without permission access to the property of the university, another student, faculty or staff member. This includes theft relating to academic as well as non-academic items



Fee Payment, Refund and Scholarship

6.1 Student Financial Responsibility

Fellows who are not on 100% scholarship are required to make payments as per the timelines defined by the management. Fellows who have received 100% scholarship are expected to meet other responsibilities

Consequences of non-payment:

Fellows who are not on 100% scholarship are required to make the full fee payment before the start of the programme. However, if the Fellow fails to pay the amount even on the last day of the orientation, the admission status of that Fellow will be put on "Hold" and this status will be placed on the Fellow's record. This does not apply to the Fellows who have received an authorisation to pay the Fee after the start of the Programme by the management. Please refer to the 'Hold' section for more details. In case of a No Response or a No Show to the notices given by the programme office, the Fellow's enrolment will be terminated.

Hold Status:

'Hold' status prevents Fellows from accessing services at AnantU. Fellows having 'Hold' placed on their record, cannot avail services such as the library and the bookstore, campus services and hostel services. A notice will be issued to Fellows regarding their 'Hold' status. The 'Hold' status must be released by the programme office before a Fellow can enrol in courses or receive various campus services.

6.2 Refund:

The refund of fees will be processed in accordance with the circular No. D.O. No. 1-3/2007 (CPP-II) issued by the Universities Grants Commission (UGC), New Delhi dated November 2, 2018. For withdrawal of admission and fee refunds, all Fellows are expected to submit the original fee receipt, offer letter and other documents received at the time of admission and submit a signed request letter for withdrawal. The letter of request is available at the Office of Admissions, Anant Fellowship. The commencement date of the academic session is the date formally notified as the last date of admission. In case of refunds, please note the following:

- If Fellows withdraw their admission within 15 days or more before the formally notified last date of admission (1st September, 2020) then they will receive the full refund with the deduction of INR 5000 towards processing charges
- If Fellows withdraw their admission in less than 15 days before the formally notified last date of admission, then they will receive 90% refund of the amount paid
- If Fellows withdraw their admission in 15 days or less after the formally notified last date of admission, they will receive 80% refund of the amount paid
- If Fellows withdraw their admission after more than 15 days of the formally notified last date of admission, they will receive 50% refund of the amount paid
- If Fellows withdraw their admission 30 days after the formally notified last date of admission, they will not be eligible for any refund

6.3 Policy for maintaining 100% scholarship

The following policy is applicable to those who have received 100% need-based scholarship to pursue their studies at the Fellowship:

- Fellows who have received 100% need-based scholarship should perform some academic or administrative functions at AnantU for which they will be awarded 1 credit under the self-growth track. This could include:-
 - Teach a course for the undergraduate students at AnantU or be a teaching assistant for a course taught by the faculty at AnantU
 - Assist with research and documentation activities at any of the AnantU Centres
 - Support the Anant Fellowship Marketing and Admissions team
- Fellows with 100 % need-based scholarship will have to maintain a minimum of 2.7 CGPA (equivalent of B-) in each term
- If Fellows fail to maintain the required CGPA in the first two terms, they will be expected to develop an improvement plan with the support of the Academic Associate(s) The plan has to be discussed and approved by the programme director. If the Fellow fails to maintain his or her grades after this, the scholarship offer will be withdrawn
- There should be no record of any disciplinary action taken against the Fellows throughout the duration of the programme
- Should any of the information given by the scholarship recipient is found to be inaccurate or false at any time during the programme, the scholarship offer will be withdrawn and the recipient will be expected to pay the full fee of the programme

Fellow Initiatives

7.1 Working Part-time/ Attending conferences or workshops

- Fellows are not permitted to work while enrolled at the Fellowship. If any Fellow is found violating this clause, the case will be referred to the CDV
- If Fellows wish to attend a conference/workshop, they are expected to request for leave from the programme team. The request will be considered in light of the demands of the academic term. The programme director reserves the right to grant leave for a period of 2 or more classes based on the nature and importance of the conference/workshop

7.2 Campus Jobs

Selection towards campus jobs will be based on the Fellow's qualifications and the requirements of the department. Please note the following in relation to campus jobs:

- Fellows will not be permitted to work more than 30 hours in a month. As students enrolled in the Fellowship, the primary responsibility of each Fellow is towards their programme requirements. Fellows found slacking on these requirements owing to their campus job, will not be permitted to work further
- Fellows cannot miss any classes or LAP sessions on account of their campus job. They will be expected to manage time such that no programme requirements are compromised
- Campus jobs may or may not be up for compensation. The details of this will be defined in the job description
- International students will have to check their FRRO and visa regulations before taking up any campus job

7.3 Committee of Fellows

The Committee of Fellows will ensure the smooth functioning of the programme and assist the programme team in addressing issues related to discipline, academic conduct and performance. A general election will be held to create the committee who will assist the team in matters as listed below:

Class Representatives: 2 members

Roles and responsibilities:

- Class representatives will represent the class in all concerns related to classroom decorum, etiquette and violations
- They may be required to identify/call for volunteers from the class for various events or for any other requirements
- They may be asked to emcee for certain events or moderate sessions involving guest speakers

Academic Committee: 2 members

Roles and responsibilities:

- Academic Committee will act as the point-of-contact between the AAs and the cohort
- They will communicate the last-minute changes made to the calendar and course schedules to the Fellows
- They will collate all requests for readings and books from the Fellows and share it with the AAs
- They will collate feedback from the Fellows on the modules and share it with the AAs
- They will assist the AAs in ensuring that the classroom is equipped with the projector, audio system and other requirements that are necessary for the module

Placement Committee: 2 members

- The placement committee will work closely with the AnantU Placement Team
- They will organise resume building workshops, schedule mock interviews, and provide preliminary guidance and counselling services for placements
- They will also assist the placement team with identifying prospective recruiters

Marketing Committee: 2 members

- The marketing committee will work closely with the programme team
- They will assist the programme team in directing, shooting and editing videos of the Fellowship experience, which will be used for promotional activities
- The committee will be in charge of the social media handles of the Fellowship and will ensure visibility
- The committee representatives may be required to travel and represent the Fellowship for outreach and other admission-related events

Hostel Representatives: 2 Members

- The representatives of this committee will work closely with the Office of Student Services (OSS) and the hostel warden
- They will be available and accessible to resident Fellows, and interact with them regularly, on all matters related to the quality of residence life
- They will participate, organise and facilitate hostel events
- They will collate suggestions for improving the hostel menu and share them with the hostel administration
- They must notify the warden and the OSS if any violation of hostel policy is observed
- They will work closely with the OSS to ensure the general well being of the resident Fellows at the hostel



7.4 Open Door Policy

The programme provides several opportunities to the Fellows to address their concerns and complaints:

- For all academic concerns, the first point of contact is the elected Academic Committee. The committee members can address these concerns directly, wherever possible, or consolidate them and share it with the Academic Associate(s)
- For all non-academic matters, the first point of contact is the class representative. Fellows are expected to communicate their questions or queries through the elected class representative. This includes concerns or queries related to fee payment, disciplinary concerns and other peer-related issues
- All concerns or queries related to the hostel should be communicated to the elected hostel representatives. These queries or concerns can also be directly communicated to the OSS and the hostel warden
- Town Halls: The programme team will host a series of meetings with the Fellows to facilitate an open discussion. Fellows are encouraged to use this forum to resolve any concerns that they may have
- Faculty Feedback: To curate the best academic experience at the Fellowship, the programme team will collect feedback from the Fellows at the end of each module. Fellows are encouraged to share constructive feedback that will help improve the programme experience
- Weekly office hours and meetings: If the Fellows wish to communicate any immediate concerns, they can write to the programme coordinator. The team will schedule office hours or emergency meetings accordingly.

Please note that all forms of communication with the programme team should be documented over email. Fellows can contact the team members over emails or in exceptional circumstances, over the phone, during office hours, Whatsapp messages regarding any concern will not be considered as official documentation, if it is not followed by an email.

Infrastructure, Support & Services at Anant Fellowship

All facilities and services at AnantU are available to the Fellowship.

8.1 Computing Facilities and Network

- Fellows can access the fully equipped Mac Labs and HP Labs at the AnantU campus. To access the lab beyond the stipulated hours (09:00 AM to 4:30 PM), Fellows must write to the IT team and the programme team and inform them in advance
- The university campus and the hostels are Wi-Fi enabled. Fellows can use their devices to access the network
- Internet usage should be restricted to academic purposes only.

8.2 Allotment of Official Email Addresses

The IT department at AnantU allots one email address with the extension @anu.edu.in to the Fellow. A separate alumni email ID will be provided once the Fellow graduates from the programme. To ensure a smooth transition, Fellows are requested to save and download all important data on their personal email IDs.

Timeline for deactivation and usage restriction is as follows:

- The email IDs with the domain name anu.edu.in will remain active for a period of 3 months after the students graduate from the Fellowship
- At the time of graduation, they will be sent an invite to create new email IDs with the domain name alumni.anu.edu.in
- The two email IDs will be simultaneously active for a period of 3 months, after which the anu.edu.in email address will be deactivated. Fellows will therefore have a 3-month period to migrate important documents, emails, etc
- The alumni.anu.edu.in ID will be active lifelong and Fellows can expect the team to send emails regarding alumni mixers and other Anant Fellowship initiatives
- Auto-forwarding from anu.edu.in to alumni.anu.edu.in will only be available for a period of 7 months, after the date of graduation

- Alumni can send mass/group emails to their batchmates but not to Fellows from the other batches. For example, the current cohort can send a mass email to anantfellows2021@alumni.edu.in but not to the class of 2019 or 2020. To send mass emails to these groups, they have to write to the programme team

Please refer to section 9.2 for information on IT policy.

8.3 Hostel Facilities

The hostels at AnantU are equipped with all basic amenities and services. Fully-furnished double or triple occupancy rooms are allotted to the Fellows.

- Fellows are required to stay in and work out of the hostel. This is a fundamental requirement of the Fellowship
- There are no curfew timings for the Fellows at the hostel. However, Fellows must inform the hostel representatives and make an entry in the attendance register if they wish to leave the hostel after 10.00 pm
- Visitors are allowed between 8 a.m. and 8 p.m.
- Fellows can meet the visitors at the hostel reception. However, visitors are not allowed inside the rooms or allowed to stay overnight at the hostel
- Consumption of alcohol, smoking and the use of drugs within the premises are strictly prohibited
- The Fellowship strictly prohibits the manufacture, distribution, sale, possession or use of any drugs
- Fellows should display impeccable civic sense and behave in a manner that does not disturb or cause any distress to other residents
- The management reserves the right to inspect the rooms at the hostel. If there is any defacement or damage to the hostel property, the Fellows will be fined accordingly
- Health concerns should be reported immediately to the hostel warden and the hostel representative
- All feedback and suggestions regarding resident life should be communicated to the hostel representative
- Pets are not permitted in the hostel premises

8.4 Bloom: Centre for Well-being

AnantU has a Centre for Well-being which safeguards the mental, physical and emotional wellbeing of our students. Fellows can seek in-person counselling support or avail the 24x7 online counselling services offered by the Centre. All interactions and meetings with the counsellors are strictly confidential.

Policies

9.1 Freedom of Expression

The central purpose of a university is the pursuit of truth, the discovery of new knowledge through scholarship and research, the teaching and general development of students, and the transmission of knowledge and learning to society at large. Free inquiry and free expression within the university community are indispensable to the achievement of these goals. The freedom to teach and to learn depends upon the creation of appropriate conditions and opportunities not only in classrooms and lecture halls but also on the campus as a whole. Since rigid codification and relentless administration of rules and regulations are not appropriate to a university community, the guidelines that follow serve mainly to clarify commonly accepted standards of conduct within the university. The university community consists of every person associated with the university, be it a student, faculty, administrative staff or other employees and contractual staff.

Scope

- These guidelines govern the conduct of students, regardless of the enrolment status; faculty; staff; and third parties to the extent of their interaction with the university (i.e., non-members of the university community, such as vendors, alumni, visitors or local residents)
- Third parties are both protected by and subject to these Guidelines. A third party may complain or report a violation of these Guidelines committed by a member of the university community
- These guidelines apply to conduct that occurs on university property (i.e. on campus) and also applies to conduct that occurs off the university property (i.e. off campus) when the conduct is associated with a university-sponsored programme or activity, such as travel, research or internship programmes or when such conduct may have a continuing adverse effect or could create a hostile environment on campus. Judgments about these matters will depend on facts of an individual case
- These guidelines also apply to the use of university infrastructure

Statement on Freedom of Expression

As the university is committed to free and open inquiry in all matters, it guarantees all members of the university community the broadest possible latitude to speak, write, listen, challenge and learn. Except where limitations on that freedom are necessary to the functioning of the university, as detailed in the following section:

- AnantU fully respects and supports the freedom of all members of the university community to discuss any problem that presents itself. The ideas of different members of the university community will often and quite naturally conflict. But it is not the role of the university to shield individuals from ideas and opinions that they find unwelcome, disagreeable or even deeply offensive except when it violates norms of mutual respect
- The freedom to debate and discuss the merits of competing ideas mean that individuals may say whatever they wish, wherever they wish. The university may restrict expression that violates the law, that falsely defames a specific individual, that constitutes a genuine threat of or incitement to violence or harassment or that unjustifiably invades substantial privacy or confidentiality interests. In addition, the university may reasonably regulate the time, place, and manner of expression to ensure that it does not disrupt the ordinary activities of the university. But these are narrow exceptions to the general principle of freedom of expression, and it is vitally important that these exceptions never be applied in a manner that is inconsistent with the university's commitment to a completely free and open discussion of ideas
- In a word, the university's fundamental commitment is to the principle that debate or deliberation may not be suppressed because the ideas put forth are thought by some or even by most members of the university community to be offensive or immoral. Indeed, fostering the ability of members of the university community to engage in such debate and deliberation in an effective and responsible manner is an essential part of the university's educational mission
- As a corollary to the university's commitment to protect and promote free expression, members of the university community must also act in conformity with the principle of free expression. Although members of the university community are free to criticise and contest the views expressed on campus, and to criticise and contest speakers who are invited to express their views on campus, they may not obstruct or otherwise interfere with the freedom of others to express views they reject or even loathe. To this end, the university has a solemn responsibility not only to promote a lively and fearless freedom of debate and deliberation, but also to protect that freedom when others attempt to restrict it

Respect for Others

As an intellectual community, AnantU attaches great value to freedom of expression and vigorous debate, but it also attaches great importance to mutual respect, and it deprecates expressions of hatred directed against any individual or group. Respect for the rights and sensibilities of each other is essential in preserving the spirit of community at AnantU. Actions that make the atmosphere intimidating, threatening or hostile to individuals are therefore regarded as serious offenses. Abusive or harassing behaviour, verbal or physical, which demeans, intimidates, threatens or injures another because of personal characteristics or beliefs or their expression, may be subject to university disciplinary procedure. Examples of personal characteristics or beliefs include but are not limited to sex, sexual orientation, gender identity, race, ethnicity, national origin, religion and disability. The university calls on all its members to display the appropriate sensitivity and to challenge expressions of racial, gender or ethnic bias whenever they encounter them.



Peaceful Dissent, Protests, and Demonstrations

- Free speech and peaceful assembly are basic requirements of the university as a centre for free inquiry and the search for knowledge and insight. These rights involve a concurrent obligation on the part of all members of the university, guests and visitors to maintain on the campus an atmosphere conducive to scholarly pursuits and to respect the rights of all individuals
- In view of AnantU's obligation to promote the free expression of all views, the campus is open to any invited speaker and for whom official arrangements have been made to speak have been made with the university. The right of free speech in a university also includes the right to acts of peaceful dissent, protests in peaceful assembly, orderly demonstrations and the distribution of leaflets

- These are permitted on the AnantU campus, subject to approval from the university administration. In asking groups and individuals to seek prior approval for schedule and location, the university's goal is to not restrict free speech or peaceful assembly. Rather, it is to provide space that accommodates the reasonable needs of both the university community and the needs of those engaging in acts of speech or protest
- The university reserves the right to determine the time, place and manner of all such activities. Whenever appropriate, the provost, with assistance from and in consultation with appropriate departmental heads, will designate clearly marked areas for protests and demonstrations. The university reserves the right to refuse permission to use a particular area for protests or demonstrations
- It is a violation of these guidelines whenever any individual prevents or willfully attempts to prevent the orderly conduct of a university function or activity such as lectures, meetings, interviews, ceremonies and public events or blocks or willfully attempts to block the legitimate activities of any person on the campus or in any university building or facility
- Whenever a member of the university community violates these guidelines, the individuals will be subject to university discipline. Decisions to invoke university disciplinary action in the course of a protest or demonstration will be made after due warning and such decisions will be made by the officers of the university. A third party may also be permanently barred from the university or subject to other restrictions for failing to comply with these guidelines

Political Campaigning

Members of the university community, as individuals and groups, have the right to exercise their freedom of expression and association. Under law, however, the university may not "participate in, or intervene in any political campaign on behalf of (or in opposition to) any candidate for [any] public office" and "no substantial part of the activities" of the university may be directed to influencing legislation. The university may not endorse or provide or solicit financial or other support for, candidates or political organisations

9.2 IT Policy

AnantU student internet usage policy outlines our guidelines for using our internet connection, network and equipment. We wish to avoid inappropriate or illegal internet use that creates risks for our university's legality and reputation.

Scope

This student internet usage policy applies to all our students who access our network and computers, including the AnantU hostel facility. Several network usage issues are covered by the Indian IT Act 2000 and its amendments thereafter, violation of which is an offence under national law. This policy document is meant to be an addition to the Act.

Email and Internet Usage Policy

- Fellows should use the Internet responsibly and productively. We do not wish to restrict access to websites but we expect the Fellows to exercise good judgement while using the internet
- Video streaming sites such as YouTube are not permitted unless required for education purposes. If required, AnantU can block access to these sites to preserve the bandwidth
- All Internet data that is composed, transmitted and/or received by AnantU network belongs to AnantU and is recognised as a part of its official data. It is therefore subject to disclosure for legal reasons to the university IT team or to other appropriate third parties (like auditors)
- The services and technology used to access the internet are the property of AnantU and the organisation reserves the right to monitor Internet traffic and monitor and access electronic data that is composed, sent or received through its online connections
- Emails sent via the organisation email system should not contain content that is deemed to be offensive. This includes and is not restricted to the use of vulgar or harassing language/images/videos
- All sites and downloads may be monitored and/or blocked by AnantU if they are deemed to be harmful and/or not productive
- Emails or social media posts associated with the AnantU (@anu.edu.in) domain should be used for the university and other such approved purposes only. The use of the official AnantU email id or affiliation for the purpose of activism, inciting conflict or hatred, conversing on social, religious or political issues and promoting individual views as the university's or a group's views is strictly prohibited

Unacceptable use of the internet by students includes, but is not limited to:

- Viewing, subscribing or communicating pornographic information and websites
- Sending or posting discriminatory, harassing or threatening messages or images on the internet or via AnantU's email service
- Using the AnantU network to perpetrate any form of fraud, and/or software, film or music piracy
- Stealing, using, or disclosing someone else's password without authorisation
- Downloading, copying or pirating software and electronic files that are copyrighted or without authorisation
- Hacking into unauthorised websites
- Sending or posting information that is defamatory to AnantU, its brand, students and/or staff
- Introducing malicious software onto the university network and/or jeopardising the security of AnantU's electronic communications systems
- Sending or posting chain letters, solicitations, advertisements or other spam content not related to educational purposes or activities
- Passing off personal views as representing those of the university
- Clogging the internet bandwidth by accessing videos not related to the university business
- Unauthorised access to another student's email

Violation of Policy

- Any violation of the basic objectives mentioned under the Fellows internet usage policy of the university shall be considered as a violation. If a Fellow is unsure about what constitutes acceptable internet usage, then they should ask the faculty for further guidance and clarification
- All terms and conditions as stated in this policy are applicable to all users of AnantU's network and Internet connection
- All terms and conditions as stated in this policy reflect an agreement of all parties and should be governed and interpreted in accordance with the policies and procedures mentioned above. Any user violating these policies is subject to disciplinary action

9.3 Policy on Social Media

AnantU embraces the responsible use of social media to communicate and build relationships with our internal and external stakeholders which includes prospective and current Fellows, faculty, staff, parents, partners, recruiters, alumni and the general public. The university supports free and open expressions and encourages the disciplined use of social media as means to facilitate engagement with the AnantU community. AnantU community is a collective term used for all stakeholders of the university and includes students, staff, employees, alumni, etc.



Scope

This policy applies to all social media postings on any of the institutional handles or as a representative of the university on any non-institutional handle. This refers to but is not limited to Instagram, Twitter, Quora, Facebook and LinkedIn personal accounts of the AnantU community and the pages of AnantU student council, clubs, societies and other student initiatives. Fellows are expected to read and understand this policy and guidelines before launching a new social media handle related to AnantU, directly or indirectly or while posting something related to AnantU on their personal social media accounts. Appropriate guidelines mentioned in this policy apply to all individual social media postings as well, if they are related to their status as a Fellow, alumnus, employee or stakeholder of the university, or when directly or indirectly referencing the university in any way.

Rights, Responsibilities and Permissions

As a part of the AnantU community, Fellows should acknowledge that they can be liable and held responsible for posting something related to AnantU on their personal social media accounts or university related social media accounts. They need to be careful that the posted content is in line with the university policies, communication guidelines and the terms of service on the host site. This policy and the best practices for engagement are designed for the AnantU community, including employees, staff, student-led bodies, participating on social media on behalf of the university. Considering the safety and security of the university and its audience, the page administrators reserve the right to remove content and/or comments in accordance with this policy.

General Guidelines for AnantU Community

Creating university related social media accounts, imitating or representing AnantU's name on social media accounts and creating separate pages for any activity, event or any other purpose is prohibited for members of the AnantU community. However, in rare cases, if they wish to create a new social media account in any platform, they should submit a written request to the 'Social Media Usage Committee,' which may be considered on a case to case basis.

- AnantU community should be mindful of the violation of the social media policy while posting about AnantU on personal accounts. If a violation is noticed by the university, through reporting or observation, the university can ask to remove the post and the AnantU community will be asked to comply
- Using a personal email account to establish a university social media account is strictly prohibited
- Emails sent via social media handles associated with the AnantU (@anu.edu.in) domain should be strictly used for university and other approved purposes only. The use of the official AnantU email id or affiliation, for the purpose of activism, inciting conflict or hatred, conversing on social, religious or political issues and promoting individual views as the university's or a group's views is strictly prohibited

Guidelines for Fellows on Social Media (Current and Alumni)

- Administrators of existing university social media accounts should refer to this policy and adhere to the guidelines. The page administrators should sign an undertaking and this should be available with the OSS
- The page administrators will be responsible for complying with the policy and the communication guidelines on the social media handles
- Fellows handling social media accounts for the Fellowship or those seeking to start a fresh SM handle for their LAP projects should request permission to start a university related social media account, read the policy and write an undertaking to adhere to this policy. The login details of the social media account should be shared with the programme team, and the communication and marketing team
- If the Fellows who have access to these social media accounts, leave the Fellowship or wish to withdraw from the responsibility of being the account admin, there should be a proper handover. The password should be changed and the same should be informed to the communications and marketing team along with the OSS
- Before opening a new university related social media account, the Fellows should refer to the university's brand Identity manual which is available with the OSS and the communication and marketing team. Any questions related to brand guidelines should be directed to the communication and marketing team
- If the university social media account receives queries related to the university, the Fellow should communicate the purpose of the social media account. Further, they should direct the query to the OSS and/or appropriate department via email
- The university social media account should not be used by the Fellows as a medium to disseminate university circulars, documents, calendar, etc. For these purposes, the university official channels such as the website, the social media handles, emails, etc. shall be used
- There should not be more than one page of the same Fellows activity on the same social media. E.g. the student council cannot have two Instagram handles. It is a good practice for the page administrators to check if another page exists with the same identity. If there is another page, the same should be reported to the OSS and the communication and marketing team
- The administrators should be mindful of the copyright and intellectual property rights of everyone, including the university
- Some of the best practices to operate a social media account include being accurate in content, cross verifying and double-checking content before uploading, responding to messages and queries promptly

and routing to relevant authorities, avoiding controversial and sensitive content, ensuring consistency in posting, maintaining the graphic standard and visual language of the university (clarity can be sought through the Communication and Marketing team), using high-resolution photographs and videos etc. The page administrator should ensure that these practices are being followed

Social Media Usage Committee

The social media usage committee has been formulated to:

- Ensure that the social media policy is accessible to AnantU students and staff
- Provide guidance and support to stakeholders
- Monitor mentions of the university on social media
- Review and update the policy in case of any changes
- Recommend disciplinary action where policy breach is observed

The members of this committee are as below:

- Associate Dean, Academic Affairs, AnantU
- Director, Information Technology, AnantU
- Communication & Marketing Lead, AnantU
- Manager, Office of Student Services, AnantU
- Senior Manager, Admissions and Outreach, Anant Fellowship

Policy Violation and Breach

- In case there is a violation of this policy, disciplinary action may be taken against the violator(s) within the framework and provisions of this policy and any other university policies
- If students or employees come across any objectionable content on the social media page, they can report the breach/the violation of the social media policy to studentservices@anu.edu.in and anumedia@anu.edu.in
- The member of the AnantU community who has committed the violation should cooperate with any investigation in accordance with the procedure. Non-cooperation may result in further disciplinary action
- Upon violation of the policy, the communication and marketing team or the OSS may ask to remove the social media posts causing the breach. Failure to comply with this request can result in disciplinary action and/or suspension of recognition of the page

9.4 Use of Anant Fellowship and AnantU Name & Logo

No Fellow may use the university's name, logos, restricted images or other identifiers ("marks"), or any marks that suggest AnantU, Anant Fellowship or any department, school or centre of AnantU except to the extent where the Fellow has been authorised by the university officials or was permitted under trademark law. The Provost of the university is responsible for the general oversight and administration of the university's trademark policies.

- The above stipulation shall not apply to an academic work submitted for publication by any person to whom these guidelines apply
- Encouragement of an interest in public affairs and the furtherance of a sense of social responsibility are important elements of a liberal arts education. The university continues to consider self-chosen participation in political and social action by individuals and groups to be a valuable part of the educational experience it seeks to encourage. Such activities on the part of individuals or groups do not and should not imply commitment of the university to any partisan political position or point of view. As such, for articles, opinion pieces, quotations, and/or appearances in the popular media or in other public events such as political, social or religious gatherings or organised functions, it is understood that the views held by the author or participant are personal and not those of the university



- All written materials that take the form of petitions, letters of protest or declarations should have prominent disclaimers as headers and footers such as: "We the undersigned, speaking in our individual capacity..." or "The views expressed above are those of the signatories alone and do not reflect those of Anant National University"
- The use of the university seal on publications, manufactured articles and the like is prohibited, except when specifically authorised by the university

9.5 Prevention of Sexual Harassment (POSH) Policy

AnantU has a zero-tolerance policy against sexual harassment, which is widely condemned as a form of human rights violation, an infringement on life and liberty, and a grave form of gender-based discrimination. Sexual harassment of any level is a punishable offence. As per the provisions of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013, an Internal Complaints Committee (ICC) has been constituted. For any complaints, you may contact any member of the ICC. To know more about the prevention of sexual harassment policy please read the Government of India's handbook.

9.6 Anti-ragging Policy

AnantU is aware of the fact that the prevention and prohibition of ragging in institutions imparting higher education in the country is a great concern for all authorities including the law enforcing agencies. Regulations have been framed by various apex bodies of higher education in the country in order to root out ragging in all its forms from universities and its affiliated colleges across the country. In this context, the report submitted by the Raghavan Committee constituted by the Hon'ble Supreme Court in SLP No.24295/2006 is relevant. Hon'ble Supreme Court of India accepted the various recommendations made by the Raghavan Committee and made it mandatory for the concerned to implement the following recommendations;

- The punishment must be exemplary and justifiably harsh to act as a deterrent against recurrence of such incidents and exhibit zero tolerance against the act of ragging
- Every single incident of ragging where the victim or his parent/guardian or the Head of Institution is not satisfied with the institutional arrangement for action, a First Information Report (FIR) must be filed without exception by the institutional authorities with the local police authorities. Any failure on the part of the institutional authority, or negligence, or deliberate delay in lodging the FIR with the local police shall be construed to be an act of culpable negligence on the part of the authorities by the courts. All efforts should be made to ensure that the cases involving ragging are taken up on priority to send the message that ragging is not only to be discouraged but also to be dealt with sternly

Hence, it is emphasised that ragging of and among students of this university in any form at any place will not be tolerated, and is banned. For this purpose, the following activities and/or actions shall be construed as the forms of ragging;

- Ragging has several aspects among others, psychological, social, political, economic, cultural, and academic dimensions
- Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other students
- Indulging in rowdy or undisciplined activities by any student or students, which causes or is likely to cause annoyance, hardship that can cause physical or psychological harm, or to raise fear or apprehension in any fresher or any other student
- Asking any student to do any act which the student is not comfortable with or has the effect of causing or generating a sense of shame or torment or embarrassment to adversely affect the physique or psyche of a fresher or any other student
- Any act that prevents disrupts or disturbs the regular academic activity of a student
- Exploiting the services of a junior student for completing the academic tasks assigned to an individual or a group of seniors
- Any act of financial extortion or forceful expenditure burden put on a junior student by senior students
- Any act of physical abuse including all variants of it: sexual abuse, homosexual assaults and stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to the health of the student
- Any act or abuse by spoken words, emails, snail-mails, blogs, public insults, including deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to others
- Any act that affects the mental health and the self-confidence of students
- The human rights perspective of ragging which involves the injury caused to the fundamental right to human dignity through humiliation heaped on junior students by seniors; often resulting in the extreme step of suicide by the victims

AnantU has a university-wide Anti-Ragging Committee headed by the Provost. The contact details of the members can be found on the university website under statutory compliances. A student or parent can also write to regsitrar@anu.edu.in in case of any difficulty. If there is merit in the complaint, the committee will take immediate action including the filing of the First Information Report (FIR) with the local police depending on the seriousness of the case. Any student of AnantU found indulging and / or abetting any form of ragging shall be meted out with exemplary and justifiably harsh punishment including debarring such students from taking admissions in any institutions of higher learning in the country. Depending upon the nature and gravity of the offence as established by the Anti-Ragging Committee of the university, the possible punishments (one or a combination of more than one) for those found guilty of ragging at the university level is as follows:

- Cancellation of admission
- Suspension from attending classes
- Withholding/withdrawing scholarship/Fellowship and other benefits
- Debarring from appearing in any test/examination or other evaluation process
- Withholding results
- Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc
- Suspension/expulsion from the hostel
- Rustication from the university for a period as may be determined by appropriate authority
- Expulsion from the university and consequent debarring from admission to any other institution of the university
- Fine of INR 25,000/-
- Collective punishment: If the persons committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment as a deterrent to ensure community pressure on the potential raggars. As a preventive measure, existing and newly admitted students along with their parents/guardians shall submit an undertaking in the beginning of the academic session. The concerned student will not be allowed to attend classes until they and their parents/guardians submit the said undertaking. The students of AnantU are advised to abide by the instructions to ensure a healthy academic atmosphere and to make AnantU ragging.

9.7 Electronic Information and Intellectual Property Rights/Copyrights policy

- Anant Fellowship strictly prohibits unauthorized copying or use of Anant Fellowship licensed software by any member of the Anant Fellowship community. Anant Fellowship and its members must comply with all contractual software obligations. In addition, the programme and its members must abide by all local, state and national intellectual property laws, and Information Technology regulations
- Anant Fellowship strictly abides by rules on Intellectual Property Rights. All users should note the following:
 - Books: Photocopying an entire book either on campus or outside is strictly prohibited. Illegal storage of such material anywhere within the campus is not permitted. A chapter of a book or less than 10 percent of the book may be photocopied for personal use
 - Software: Loading pirated software programmes on single/several AnantU computers for simultaneous use is not permitted

9.8 Religious Guidelines

Anant Fellowship does not discriminate against any religion or sect in terms of hiring, admission or grading. Fellows are expected to respect the religious preferences of others on campus. For prayer, puja or worship, Fellows should use their own rooms. Please remember that:

- No fire is permitted on campus or in the hostel for safety reasons
- No loud music, singing or chanting that might disturb others is allowed

9.9 Disability Assistance Policy

The programme will provide reasonable facilities and accommodation for Fellows with known disabilities to enable them to participate as equal members of the programme

9.10 Contracts

No Fellow may sign any contract on behalf of Anant Fellowship or AnantU.

9.11 Confidentiality

- Fellows can request for information regarding their academic transcripts and admission files. This does not include confidential information disclosed in their admission file, such as letters of recommendation or interview comments
- Fellows cannot request for the academic transcripts and files of their peers. In exceptional circumstances, the Fellow must give a signed consent to the programme team upon which the files will be released.
- No individual(s) outside the programme office, select faculty or staff members may view a Fellow's file without his or her consent



Graduation

- The successful completion of each module in the programme earns 1 credit, unless specified otherwise. A successful credit is defined as receiving 'D' grade or higher
- To successfully graduate from the programme, the Fellow must earn a minimum of 26 credits over the year. This includes module credits and LAP credits
- If the Fellow fails to gain the required 26 credits at the end of the Fellowship, they can acquire the remaining credits, in the next academic cycle
- Fellows will be issued their diploma certificate and transcripts if they complete all the graduation requirements

10.1 Certificates, Transcripts & Convocation

- Details pertaining to the convocation ceremony will be shared closer to the date of graduation
- Fellows will be awarded the post-graduate diploma certificate at the convocation ceremony
- The final transcripts will be couriered to the Fellows on the successful completion of the programme
- Fellows who require provisional transcripts are expected to raise the request with the Fellowship team at least 7-10 days in advance.

10.2 Exit Procedure

Details regarding the exit procedure will be shared with the Fellows closer to the date of departure. Please note that the programme office will not release the final transcripts if the exit formalities are not completed.



Anant National University
Sanskardham Campus,
Bopal- Ghuma- Sanand Road,
Ahmedabad – 382115
Gujarat | India

Please sign and submit the undertaking given below. In case of any doubts, clarification or queries, please write to fellowship@anu.edu.in

Undertaking

The undertaking form on the following page needs to be signed and submitted to the programme team in agreement with the terms and conditions stated in the Fellowship Handbook:

I, _____ upon my admission to the Anant Fellowship for the academic year 2020-21 at Anant National University, have received a copy of the Anant Fellowship Handbook and do hereby pledge to adhere to the following terms:

I promise to abide by the disciplinary rules and regulations of the Anant Fellowship, as laid down in the Fellowship Handbook. I acknowledge that the programme and the university possess the authority to take punitive action against me for violation of these rules.

I declare that I will not participate in, propagate, or abet what may amount to ragging/sexual harassment in any form whatsoever. I agree to submit an undertaking in the prescribed format for the same. I understand that, in case I am involved in ragging or any act of sexual harassment, necessary disciplinary action shall be initiated against me.

I declare that I shall be solely responsible for my involvement in any kind of undisciplined activity outside the university campus and residence. I concur that my admission may stand cancelled at any stage if I am found ineligible and/or the information provided by me is found to be incorrect. I understand that my admission to the programme is provisional until I have submitted my final certificate of graduation.

I confirm that I am medically fit to join the programme and to participate in all its activities. Further, it is my prerogative to furnish a valid medical certificate, which clearly declares any mental or physical condition that the programme needs to be aware of at the time of registration. I have provided full and complete disclosure related to all my pre-existing conditions to the programme in a separate form.

I hereby undertake to inform the university about alterations/updates in information submitted by me, via application forms or similar documents, including changes in addresses and phone numbers.

Name of Fellow:

Date:

Signature:





Anant National University
Sanskardham Campus,
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Ahmedabad – 382115
Gujarat | India