



December 7, 2018

FEE REFUND POLICY IN CASE OF WITHDRAWAL OF ADMISSIONS

For withdrawal of admission and seeking fee refund, the candidate is required to submit the original fee receipt, admission offer letter and other documents received at the time of admission and fill up the letter of request for withdrawal duly signed by the candidate and the Parent/Guardian.

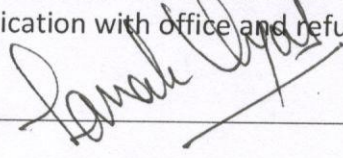
The candidate has to apply in written to the Head Admissions or email on: admissions@anu.edu.in

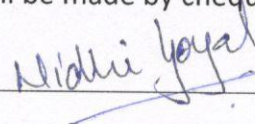
The letter of request for withdrawal is available at the Office of Admissions, Anant National University and can be filled and submitted at the time of seeking withdrawal along with required documents.

The refund of the fees will be processed in accordance with the circular No. D.O. No. 1-3/2007 (CPP-II) issued by the Universities Grants Commission (UGC), New Delhi dated November 2, 2018. Formally notified last date of admissions being August 4, 2019.

Date	Processing Charges, Cancellation Charges and Net Refund Payable as per UGC Norms		
	Processing Charges	Cancellation Charges	Net Refund Payable
On or before July 19, 2019	Rs. 5,000	NIL	Fees paid Less Processing Charges
July 20, 2019 to August 4, 2019	NIL	10% of Semester 1 fees	90% of Semester 1 fees
August 5, 2019 to August 19, 2019	NIL	20% of Semester 1 fees	80% of Semester 1 fees
August 20, 2019 to September 3, 2019	NIL	50% of Semester 1 fees	50% of Semester 1 fees
On or after September 4, 2019	NIL	100% of Semester 1 fees	NIL

The relevant refund amount will be processed within 15 working days of the date of filing withdrawal application with office and refund will be made by cheque on the candidate's name.


Dr. Pavak Vyas
Head Admissions


Ms. Nidhi Goyal
Asso. Dean
External Engagement


Dr. Sandeep Singh Chib
Registrar



- CC:- 1.Vice President Administration.
2.Registrar Office.
3.Director Finance.
4.Director Student Services.
5. All Principals.